

	Homeowners of Laurel Park Executive Committee
Meeting Date:	September 12, 2011
Meeting Location:	HALP Office
In Attendance:	Wendy Kane, President Jennifer Bogin, Vice-President Dan Richardson, Property Chair Ron Michonski, Financial Officer Kristopher Severy, Clerk David Baker, Member-At-Large Kate Richardson, #109 Tyrna Hope, #24
Next Meeting:	October 3, 2011

Agenda:

1. New Business From Homeowners

A. Tree Inspection near #49

A request to inspect trees near #49 was postponed, as Pancione Associates was not present at this meeting.

B. Speed bump in front of #52 (request #4 & #11)

Tyrna of #22 requested the removal of the speed bump near #52. Driving over it, she said, made disruptive noise at all hours. In addition to discussing several speed bump problems throughout the Park, the EC decided to remove this one as it is particularly obnoxious, and also to remove an offensive bump near #22.

C. Non-paying residents at LP (request #5)

A resident requested by-law clarification: could a homeowner allow non-homeowners to use a cottage in the Park the homeowner did not occupy, but did own, provided said homeowner lived in the Park at the time of the guest's stay? The EC discussed that, pending a by-law change, there is no prohibition against non-homeowning residents staying at a cottage, provided the homeowner resides in the Park during the time of the guest's stay.

D. Trees over #96 (request #6)

#96 requested trees over their unit be looked at; Wendy, in response, shall add this request to the list of trees to be looked at.

E. Dining Hall reservation (request #8)

Cindy Kunz requested reservation of the dining hall for a book group, from 7-8 each Tuesday until it gets too cold. The EC decided that, unless there is kitchen use, reservation of the dining hall is not necessary, and asks residents to simply use the sign-in and sign-out sheet located within the hall.

Impromptu Request #1

Tyrna Hope offered on behalf of Ilya Donovan of #87 a red bud tree, for the EC to use as they will. No decision was made regarding this offer.

2. Committee requests & Happenings

A. SU requests dining hall use (request #9)

A request to use the dining hall on September 5th and October 1st has already been cleared.

B. Management Vision Committee update

Jennifer Bogin reports that The Management Vision Committee is making great strides, is on the cusp of great things, and shall meet again soon.

C. Common Building Subcommittee update

The next meeting of the Common Building Subcommittee shall be soon, but is not yet scheduled.

D. Nominating Committee update

Kate Richardson, spearheading the Nominating Committee, is looking for information on who amongst the EC needs to re-up. Information will be posted on the bulletin board.

3. Property Manager

A. Normal Hall Lockbox Combination (request #3)

A change to the combination on the lockbox to Normal Hall was reported.

B. By-law Packets (request #7)

As Pancione Associates sent no representative to this meeting, it was reported that the by-law packets, containing information on suggested changes to the by-laws, were being processed and sent to residents.

C. Trinity Circle Drain Ditch Update

Though Pancione Associates sent no representative to this meeting, at the time of this writing Trinity Circle residents received notice that work on a drain ditch in the Trinity Circle lot would begin Monday, September 19th. This work may progress for two day.

D. Ceiling Tiles in the Post Office update

As Pancione Associates sent no representative to this meeting, no information on locating replacement tiles for the ceiling in the post office was obtained.

E. Gravel in Simpson Lot

As Pancione Associates sent no representative to this meeting, it was not possible to request that more gravel be added to the Simpson lot in anticipation of the winter.

F. Drain pipes near #'s 111 & 18/19

As Pancione Associates sent no representative to this meeting, it was not possible to get an update about the functioning capacities of the drain pipes in question.

G. Pot hole outside of #'s 47 & 46, and Northampton Street

As Pancione Associates sent no representative to this meeting, it was not possible to get an update on pending repairs to the potholes in question.

H. Pile of wood & stump near garden

As Pancione Associates sent no representative to this meeting, it was not possible to get an update regarding the removal of the pile of wood and the stump near the community garden.

I. Winterizing Normal Hall

As Pancione Associates sent no representative to this meeting, it was not possible to get an update on the approved work on Normal Hall that would prepare it for winter use.

4. Continued EC Business

A. Update on all trees & mosquito fills

As Tricia of Pancione Associates was going to check the mosquito fills, and Pancione Associates sent to representative to this meeting, it was not possible to get update on this topic.

B. Security camera at dumpsters

Dan Richardson will put up a security camera, purchased by the EC, near the dumpsters, in the hope that it shall deter illegal dumping in the Park.

C. Permit for work at #94

Wendy has not sent, but will send, a letter to #94 requesting information regarding construction on his unit.

D. Firewood policy

A request that residents be allowed to put a deposit on downed, burnable wood in the Park is being addressed by Jennifer Bogin, who is busily drafting a policy.

E. Review of HALP finances & rental properties

Ron Michonski will meet with Pancione Wednesday morning at 10:00 AM to get information on the exact numbers of the 2010 budget.

F. FHA Certification update

Wendy presented Pancione Associates with the forms to renew HALP FHA Certification, and it soon shall be filled out and submitted.

G. Insurance update

Despite fears of great increases to the EC's insurance, it was determined that the cost would not rise as much as expected, and that the EC would not suffer from a gap in coverage.

5. New EC Business

A. By-law regarding Executive member's stipend (request #2 & #10)

The EC did not discuss this proposal, as it shall be discussed at the annual budget and by-law meeting to be held on Saturday, September 17th.

B. Paving at #83 (request #12)

Wendy has asked Tricia at Pancione Associates for an expedited estimate concerning the paving of a lot near #83, and the EC awaits a response. As Pancione Associates sent no representative to this meeting, it was not possible to receive an update on this subject.

C. Approve last meeting's minutes

Pending changes, the minutes were accepted without objection.

Impromptu Discussion

David Baker raised the issue of Park investments, and suggested it would be better to move monies into non-inflationary areas, such as gold. Members of the EC may go visit the institution that manages our investments and conduct a review.

Action Items:

Action	decision	Initiator/ Requester	Due Date
Wendy will ask Pancione Associates to remove the speed bump near #52 and near #22.			
Wendy will add trees near #96 to the list of trees to be reviewed.			
Dan Richardson will install a security camera near the dumpsters.			
Wendy will send a letter to #94 requesting information on construction at his unit.			

Decisions/Voting

Motions	Initiated By	Seconded By	Comments

Executive Session

Wendy offered to get costs on sensitivity training for the EC.